

Comments on {Operating Unit Name Goes Here} IT Architecture Submissions

Comment	Action Needed	Advice
Requirement 1: Identify business processes that will be the bases for architectures if more than one architecture will be done for the Operating Unit.		
Requirement 2: Develop and document IT Architectural Principles for each of the four IT Architecture views (Business Process, Data/Information, Applications, and Technology Infrastructure).		
Requirement 3: Ensure that the IT Architecture Principles and other Architecture efforts are integrated with strategic planning and budgeting processes, as well as with e-government efforts.		
Requirement 4: Characterize and document the Baseline Architecture based on the four IT Architecture views.		
Requirement 5: Develop and document a Target Architecture based on the four IT Architecture views.		
Requirement 6: Conduct a Gap Analysis. The Gap Analysis identifies the differences between the Baseline and Target Architectures in all related IT Architecture views.		

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<p>Requirement 7: Develop and document a Migration Plan. The migration to the Target Architecture needs to be planned and scheduled in manageable increments to accommodate the organization's capacity to handle change.</p>		
<p>Requirement 8: Create a Technical Reference Model and Standards Profile.</p>		
<p>Requirement 9: Implement Migration Plan. Implementation is contingent upon the budget process and upon obtaining the necessary funds to proceed.</p>		
<p>Requirement 10: Establish a Governance Structure to ensure enterprise-wide compliance with IT Architecture.</p>		
<p>Requirement 11: Conduct an IT Architecture Capability Maturity self assessment using the Department's IT Architecture Capability Maturity Model Scorecard. Include completed assessment with the IT Architecture documentation.</p>		
<p>General Comments</p>		